

THE SHIAKH AYAZ UNIVERSITY, SHIKARPUR



Auction/01/25

AUCTION DOCUMENTS

CANTEEN

AT The Shaikh Ayaz University, Shikarpur

Last Date for Submission: January 16, 2025 up to 3:00p.m

Date of Auction Opening January 17, 2024 up to 3:30p.m

Venue: The Shaikh Ayaz University, Shikarpur

The Shaikh Ayaz University, Shikarpur Tel: (071) 5 Fax: (071)
E-mail: registrar@saus.edu.pk Website: <http://www.saus.edu.pk>

TERMS & CONDITIONS OF CONTRACT FOR RUNNING A CANTEEN

1. The agreement shall be valid initially for a period of one year from to and thereafter it may be extended for a further period as May necessary is on mutual agreement.
2. The University will only provide open space, that may be seen by visiting the university. Contractor may construct wooden structure or any other at his own convenience. Only electricity supply would be provided by the university subject to adjustment through sub-meter.
3. In case of any food poisoning / Contamination the contractor will be held fully responsible and he will bear all the expenses caused due to food poisoning/Contamination.
4. The Contractor will employ adequate number of staff (should be of 18 years & above age in order to avoid / discourage child labor) in order to maintain efficiency to standard desired by the university.
5. All persons engaged by the contractor shall be the Contractor's own employees and they will claim no privileges from the university. The Contractor will be directly responsible for the administration of his employees as regards general discipline and courteous behavior.
6. No criminal record certificate/Police verification of staff engaged will be submitted.
7. The Contractor will be responsible for the cleanliness of crockery, cooking utensils, furniture, fixtures and fittings, etc. in the kitchen as well as the Canteen hall. The organization will not provide any cleaning materials/dusters, etc. for the same.
8. Very high standards of hygiene and cleanliness shall be observed in the running of the kitchen, the Canteen area and connected services by the Contractor and workers engaged by Contractor including those responsible for collection of used utensils and periodic disposal of waste and refuse.
9. The university neither be responsible nor is to be approached for any help in realizing dues for any credit sales made to faculty, officers, staff and students in their personal capacity, which will be wholly to the risk of the Contractor

10. The university nominees reserve the right to take samples of the edibles/ raw material from the Canteen for the purpose of inspection and testing with a view to maintaining the quality. Such samples will however be drawn by authorized person/persons in this manner.
11. The Contractor will ensure that hazardous, inflammable, or intoxicating material is not stored in the Canteen premises.
12. The Contractor will deposit with the university a sum of Rs. 50,000 (Rupees fifty thousand only) as a security deposit towards security against the space provided by the university. Security deposit will be refunded to the Contractor on completion of the Contract. The security deposit will bear no interest.
13.
 - (a) The Contractor shall not sublet or assign the license or use the space provided for running the Canteen for purposes other than running a Canteen shall not allow anybody or reside in the licensed premises and shall not use the same or part of it for stocking or keeping articles other than those needed for use in the Canteen. Structural additions and alterations shall be made subject sanction of the Management. At time of completion of contract will not claim any financial benefit from the university for constructed/alteration structure.
 - (b) The Contractor shall be responsible for all damages or losses to the university property by the Contractor himself or his staff and shall be liable to make good any such loss or damage excepting those due to reasonable use or wear and tear or such as caused by and an act of God.
 - (c) The university will not be in any way responsible for any loss or damages accruing to any goods, stores or articles that may be kept by the Contractor in the Canteen premises including kitchen and other rooms.
14. For termination of this agreement **three months' notice will be required from contractor** in writing; however the university can discontinue contract without prior notice at any time. The Contractor shall vacate the licensed premises peacefully after the expiry of the licensed period and/ or earlier if desired by the university. The Contractor shall be free to remove material/structure or any other item developed or brought by him, without any damage to the property of the university.
15. The Contractor shall keep in a conspicuous place in the Canteen the approved rate list of items and a complaint book to record complaints, and this book shall be open to inspection by persons duly authorized by the university. The contractor shall inform to the authorized officer of the

University of the Action taken by him in respect of complaints recorded in the book and shall carry out such directions as may be given to him from time to time.

16. In case of any dispute the matter shall be referred to management/ inspection committee of the university and its decision will be final and binding on the Contractor.
17. The Canteen Contractor will bring all crockery/utensils for the purpose of making, and serving.
18. Working experience in catering or running of the Canteen in reputed organizations/ Academic institutions at least of 3 years or more
19. List of offices or organization where the Canteen had been running or presently running.
20. The auction security Rs.25, 000 (Refundable) must be submitted along with the application request for auction in the form of Bank Draft in the name of 'SAU FEE COLLECTION'.
21. The electricity charges will be paid as per actual, separate sub-meters installed at Canteen by the Contractor within due dates.
22. The Monthly Rent / Charges will be deposited, with the university on the date approved by the Competent Authority in the Contract, by the successful Contractor.
23. The successful bidder will be bound to sell the items at Canteen preferably at discounted rate or maximum at the market rate.
24. University strongly follows free drug policy, use or sale of any drug item is strongly prohibited. If such case is found will lead to termination of contract.
25. Two months leniency in rent will be provided by the university, on account of summer vacation.

(Signature of Contractor)

Name: _____

Address: _____

Contact No. _____

Bids/ Proposals will be evaluated as per the evaluation criteria mentioned below.

EVALUATION CRITERIA

Selection/Eligibility/Responsiveness Criteria

1. 3 years of experience in the relevant field
2. Details of turnover (Including in terms of Rupees) of the last three years
3. Registration with FBR / SRB.
4. Affidavit that firm is not blacklisted.
5. Company/Firm Profile

Selection Criteria

1. Rent per month – Highest Rent

Important Note

Please quote Rent keeping in view the facilities available for the Canteen at The Shaikh Ayaz University, Shikarpur. Make sure that university will only provide open space and electricity connection.

For any Query / Confusion:

Please Contact at: registrar@saus.edu.pk

Dr. Bakhtiar Ahmed

Registrar

The Shaikh Ayaz University,

Shikarpur