



# THE SHAIKH AYAZ UNIVERSITY, SHIKARPUR



## PRE-QUALIFICATION FOR CONTRACTORS

- NAME OF WORK** :- **PRE-QUALIFICATION FOR THE CONSTRUCTION OF ACADEMIC BLOCK, MALE TEACHER HOSTEL, FEMALE TEACHER HOSTEL, ROAD NETWORK, BOUNDARY WALL, SEWERAGE TREATMENT PLANT, SUSTAINABLE DRAINAGE SYSTEM AND EARTH FILLING LANDSCAPING FOR THE PROJECT TITLED “ESTABLISHMENT OF THE SHAIKH AYAZ UNIVERSITY SHIKARPUR” ADP NO. 815/2025-26**
- NAME OF CONTRACTOR** :- M/S \_\_\_\_\_
- TENDER FEE NO. AMOUNT WITH DATE.** :-
- NAME OF BANK** :-

### **Important Note:**

- Pre-Qualifications must be submitted electronically through EPADS.
- Only the Pre-Qualification Fee in shape of Pay Order in favor of ‘The Shaikh Ayaz University Shikarpur is to be sent in original on/before the last date & time for electronics bid submission through EPADS.

For any query/confusion related to this bid document, please contact in writing the following through email:

**Project Director TSAUS**  
**Address: The Shaikh Ayaz University, Shikarpur**  
**Ph: +92-726-920371**  
**Email: [ghanisaus@gmail.com](mailto:ghanisaus@gmail.com)**

**CONTRACTOR**

**PROJECT DIRECTOR**  
The Shaikh Ayaz University Shikarpur



**THE SHAIKH AYAZ UNIVERSITY, SHIKARPUR**



**SPPRA PRE-QUALIFICATION**  
**DOCUMENTS**

**GOVERNMENT OF SINDH**

# **PRE-QUALIFICATION DOCUMENT**

## **1.1. Introduction**

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract prior to being invited to submit a bid is a process called prequalification.

## **1.2. Sindh Public Procurement Rules 2010 (Amended up to date):**

When and how to engage in the pre-qualification process, is clearly explained in SPPRA Rules 2010 Clause 27 & 28 and same may be referred for further guidance.

# PRE-QUALIFICATION DOCUMENT

## PRE-QUALIFICATION NOTICE

### E-PAK ACQUISITION & DISPOSAL SYSTEM (EPADS)

The Shaikh Ayaz University, Shikarpur intends to invite Pre-Qualifications online via EPADS from The Shaikh Ayaz University Shikarpur, Sindh intends to invite Pre-Qualifications online via EPADS from experienced and technically proficient firms. The Pre-Qualification is for Civil Contractors with allied works as per SPPRA Rules 2010 (Amended up to date) for the following work:

<b>Sr. No.</b>	<b>Name of Work</b>	<b>Processing Fee in Rs:</b>	<b>Date of Submission</b>	<b>Firm PEC Category</b>	<b>Date of Opening</b>
01	Construction of Academic Block, Male Teacher Hostel, Female Teacher Hostel, Road Network, Boundary Wall, Sewerage treatment plant, Sustainable Drainage System and Earth filling landscaping For The Project Titled “Establishment of The Shaikh Ayaz University Shikarpur”	5,000.00	17-09-2025 At 11:00 AM	C-2 and above	17-09-2025 At 11:30 AM

The intended contractors/firms of repute registered/ license holders of Pakistan Engineering Council (PEC) in category C-2 and above are invited for pre-qualification of contractors/firms for major Civil, Electrical, IT/Air Conditioner and External Developments (Road drainage etc.) works pertaining to state for the Construction of Academic Block, Male Teacher Hostel, Female Teacher Hostel, Road Network, Boundary Wall, Sewerage treatment plant, Sustainable Drainage System and Earth filling landscaping For The Project Titled “Establishment of The Shaikh Ayaz University Shikarpur”. The contractors/firms experience in the particular fields and desires to get pre-qualification in respective fields are requested to submit the following information up to date 17-09-2025 along with their application and procession fee an amount of Rs: 5,000.00 in shape of DD/Pay order in favor of “The Shaikh Ayaz University, Shikarpur.” Pre-Qualifications Documents can be obtained and shall be submitted through EPADS and will also be available on The Shaikh Ayaz University Shikarpur own website:[www.saus.edu.pk](http://www.saus.edu.pk).

The pre-qualified score should be 80 or more, all other terms & conditions are mentioned in the Pre-Qualification documents. The procuring agency reserves the right to reject all or any bids subject to the relevant provision of Sindh Public Procurements Rules 2010 (Amended up to date). In case of any Govt. Holiday or unforeseen situation, the bids shall be opened on the next working day or another day as per schedule. Tenders will be opened at Board Room of The Shaikh Ayaz University Shikarpur

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**Project Director**  
The Shaikh Ayaz University,  
Shikarpur  
**Ph: +92-726-920370-371**

**Section I. Instructions to Bidders/Applicants (ITB).**

**Clause 1:** The firm/contractor shall apply through EPAD SPPRA website & envelope which shall:-

- (i) Bear the name and address of the Applicant.
- (ii) Be submitted by EPAD and Pay order through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and
- (iii) Be clearly marked “Application for **Pre-qualification for Construction of Academic Block, Male Teacher Hostel, Female Teacher Hostel, Road Network, Boundary Wall, Sewerage treatment plant, Sustainable Drainage System and Earth filling landscaping and Construction of Boundary Wall for The Project Titled “Establishment of The Shaikh Ayaz University, Shikarpur. ADP NO. 815/2025-26.**

**Clause 2:** If the Bid is not submitted on EPAD, the procuring agency will not accept bid physically pre-maturing opening of the document.

**Clause 3:** Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.

**Clause 4:** Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in disqualification of the firm/contractor.

**Clause 5: Clarification and Modification of Documents (SPP Rule 23):**

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

**Clause 6:** Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be updated on EPADs portal.

**Clause 7: Deadline for submission of Documents (SPP Rule 22 & 24):**

Documents/pay order shall be received by the agency at the address **(Project Director, The Shaikh Ayaz University, Shikarpur)**. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

# PREQUALIFICATION DOCUMENT

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## **Clause 8 Evaluation (Rule 27 (2)):**

Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria.

## **Clause 9 Clarification of Prequalification Information (Rule 43):**

To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.

## **Clause 10 Verification of Prequalification Information (Rule 28 (1d)):**

Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified

## **Section II: Evaluation/Qualification Criteria.**

In this section two evaluation criteria are being given for the benefit of the procuring agency. One is based on marks/score and the other is based on pass/fail criteria. Procuring agency may adopt any one of these selection methods while prequalifying the contractors/firms.

### **1. Criteria based on Marks/Score.**

Mandatory Provisions/Eligibility:

Firms/Contractors must possess

- (i) valid registration certificate of PEC in the category \_\_\_\_\_ or above and in discipline for \_\_\_ year;
- (ii) valid registration certificate from income tax authority (NTN); and
- (iii) is not black listed. (*Attach all certificates and affidavit of not black listing*).

Aggregate Qualifying Score is 80%, but it is mandatory to provide all documents/certificates in each of the following sections.

# PREQUALIFICATION DOCUMENT

## Evaluation Criteria of Prequalification of Contractors

S. No.	Description	A	B	C
		Maximum Marks	Sub division of Marks of Columns A	Subdivision of Marks of Column B
<b>1</b>	<b>Overall Firm's Status</b>	<b>10</b>	-	-
<b>1.1</b>	<b>Type of organization</b>	-	<b>3</b>	-
<b>1.1.1</b>	Proprietorship	-	-	<b>1</b>
<b>1.1.2</b>	Partnership	-	-	<b>2</b>
<b>1.1.3</b>	Private Limited	-	-	<b>3</b>
<b>1.2</b>	<b>Corporate Structure</b>	-	<b>2</b>	<b>2</b>
<b>1.3</b>	<b>PEC Registration Category:</b>	-	<b>5</b>	
<b>1.3.1</b>	C-2 (1000 million) & above	-	-	<b>5</b>
<b>2</b>	<b>Financial Status:</b>	<b>5</b>	-	-
<b>2.1</b>	Bank Certificate & Statement for Last 3 Years	-	<b>2</b>	<b>2</b>
<b>2.2</b>	Net Income Tax paid for the last 3 years		<b>3</b>	<b>3</b>
<b>3</b>	<b>Capabilities &amp; Experience:</b>	<b>30</b>	-	-
<b>3.1</b>	<b>Similar Works Completed</b>	-	<b>7</b>	-
<b>3.1.1</b>	More than 300 Million	-	-	<b>4</b>
<b>3.1.2</b>	More than 200 Million	-	-	<b>2</b>
<b>3.1.3</b>	More than 100 Million	-	-	<b>1</b>
<b>3.2</b>	<b>Similar Works in Hand</b>	-	<b>5</b>	-
<b>3.2.1.</b>	More than Rs. 300 million	-	-	<b>2</b>
<b>3.2.2</b>	More than Rs.200 million	-	-	<b>2</b>
<b>3.2.3</b>	More than Rs.100 million	-	-	<b>1</b>
<b>3.2</b>	<b>University or Education Sector Works Completed</b>	-	<b>9</b>	-
<b>3.2.1</b>	More than 300 Million	-	-	<b>5</b>
<b>3.2.2</b>	More than 200 Million	-	-	<b>3</b>
<b>3.2.3</b>	More than 100 Million	-	-	<b>1</b>
<b>3.3</b>	<b>University or Education Sector Works in Hand</b>	-	<b>6</b>	-
<b>3.3.1.</b>	More than Rs. 300 million	-	-	<b>3</b>
<b>3.3.2</b>	More than Rs.200 million	-	-	<b>2</b>
<b>3.3.3</b>	More than Rs.100 million	-	-	<b>1</b>
<b>3.4</b>	<b>No. of Years of Establishment</b>	-	<b>3</b>	-
<b>3.4.1</b>	More than 15 years	-	-	<b>3</b>
<b>3.4.2</b>	More than 8 years	-	-	<b>2</b>
<b>3.4.3</b>	More than 3 years	-	-	<b>1</b>

## PREQUALIFICATION DOCUMENT

<b>4</b>	<b>Details of present workload &amp; status of work progress</b>	<b>4</b>	<b>4</b>	<b>-</b>
<b>4.1.</b>	If more than Rs.300 million Project(s) in hand	-	-	-
<b>4.1.1</b>	80% or above	-	-	<b>2</b>
<b>4.1.2</b>	60-70% progress	-	-	<b>2</b>
<b>4.1.3</b>	Projects abandoned, in past (any project)	-	-	<b>(-) 3</b>
<b>5</b>	<b>Information of Key Personnel</b>	<b>12</b>	<b>-</b>	<b>-</b>
<b>5.1</b>	<b>More than 10 years Exp B.Sc. Eng./B.Tech.</b>	<b>-</b>	<b>4</b>	<b>-</b>
<b>5.1.1</b>	Qty equal to total no. of Projects in hand	-	-	<b>4</b>
<b>5.1.2</b>	Qty equal to 60% no. of Projects in hand	-	-	<b>2</b>
<b>5.2</b>	<b>More than 10 years Exp D.A.E.</b>	<b>-</b>	<b>2</b>	<b>-</b>
<b>5.2.1</b>	Qty equal to total no. of projects in hand	-	-	<b>1</b>
<b>5.2.2</b>	Qty 60% of total no. of projects in hand	-	-	<b>1</b>
<b>5.3</b>	<b>Year More Ex B.Sc Eng./B.Tech</b>	<b>-</b>	<b>2</b>	<b>-</b>
<b>5.3.1</b>	More than 5	-	-	<b>1</b>
<b>5.3.2</b>	More than 2	-	-	<b>1</b>
<b>5.4</b>	<b>Year exp. D.A.E.</b>	<b>-</b>	<b>2</b>	<b>-</b>
<b>5.4.1</b>	More than 7	-	-	<b>1</b>
<b>5.4.2</b>	More than 3	-	-	<b>1</b>
<b>5.5</b>	<b>Supervisory Staff:</b>	<b>-</b>	<b>2</b>	<b>-</b>
<b>5.5.1</b>	Excellent / Good	-	-	<b>1</b>
<b>5.5.2</b>	Satisfactory	-	-	<b>1</b>
<b>6</b>	<b>Tools &amp; Equipment:</b>	<b>17</b>	<b>-</b>	<b>-</b>
<b>6.1</b>	<b>Form work plats</b>	<b>-</b>	<b>10</b>	<b>-</b>
<b>6.1.1</b>	More then 20,000 sft.	-	-	<b>7</b>
<b>6.1.2</b>	Up to 15,000 sft	-	-	<b>3</b>
<b>6.2</b>	<b>Scaffolds Pipes</b>	<b>-</b>	<b>5</b>	<b>-</b>
<b>6.2.1</b>	More than 30,000 Rft	-	-	<b>3</b>
<b>6.2.2</b>	up to 20,000 Rft	-	-	<b>1</b>
<b>6.2.3</b>	up to 15,000 Rft	-	-	<b>1</b>
<b>6.3</b>	<b>Mixture Machines with Hoists</b>	<b>-</b>	<b>3</b>	<b>-</b>
<b>6.3.1</b>	More than 3 or bach plant	-	-	<b>2</b>
<b>6.3.2</b>	up to 2	-	-	<b>1</b>
<b>6.4</b>	<b>Miscellaneous Items like, Batching Plant, Generator, Pumps, Vibrators etc.</b>	<b>-</b>	<b>2</b>	<b>2</b>

**PREQUALIFICATION DOCUMENT**

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<b>7</b>	<b>Performance</b>	<b>17</b>	<b>-</b>	<b>-</b>
<b>7.1</b>	<b>Similar Work Certificates</b>	<b>-</b>	<b>10</b>	<b>-</b>
<b>7.1.1</b>	Costing more than 300 Million and above	<b>-</b>	<b>-</b>	<b>5</b>
<b>7.1.2</b>	Costing more than 200 Million and above	<b>-</b>	<b>-</b>	<b>3</b>
<b>7.1.3</b>	Costing more than 100 Million and above	<b>-</b>	<b>-</b>	<b>2</b>
<b>7.2</b>	<b>Other Works Certificates</b>	<b>-</b>	<b>7</b>	<b>-</b>
<b>7.2.1</b>	Costing more than 300 Million and above	<b>-</b>	<b>-</b>	<b>4</b>
<b>7.2.2</b>	Costing more than 200 Million and above	<b>-</b>	<b>-</b>	<b>2</b>
<b>7.2.3</b>	Costing more than 100 million and above	<b>-</b>	<b>-</b>	<b>1</b>
<b>8</b>	<b>Details of claims, litigations, arbitration and disputes etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Affidavit that Company has never been black-listed by Govt., Semi-Govt. organization</b>	<b>5</b>	<b>-</b>	<b>-</b>
	If no litigation / arbitration	<b>-</b>	<b>2.5</b>	<b>2.5</b>
	in no black-listing	<b>-</b>	<b>2.5</b>	<b>2.5</b>
	If litigation / disputes in arbitration	<b>-</b>	<b>-</b>	<b>(-) 2.5</b>
	Black listed ever	<b>-</b>	<b>-</b>	<b>(-) 2.5</b>
	<b>TOTAL</b>	<b>100</b>	<b>100</b>	

# PREQUALIFICATION DOCUMENT

## Section III. Application Forms:

A-I

*Application Submission Form (The covering letter is to be submitted by the interested firm/contract or partner responsible, on appropriate company letterhead)*

**Date:** 2025

To

**Project Director  
The Shaikh Ayaz University Shikarpur  
Tel: +92 726-920370-371**

**Subject: PRE-QUALIFICATION FOR THE CONSTRUCTION OF ACADEMIC BLOCK, MALE TEACHER HOSTEL, FEMALE TEACHER HOSTEL, ROAD NETWORK, BOUNDARY WALL, SEWERAGE TREATMENT PLANT, SUSTAINABLE DRAINAGE SYSTEM AND EARTH FILLING LANDSCAPING FOR THE PROJECT TITLED “ESTABLISHMENT OF THE SHAIKH AYAZ UNIVERSITY, SHIKARPUR ADP NO. 815/2025-26.**

Dear Sir,

1. I, .....the undersigned, being duly authorized to represent and act on behalf Of ..... applies to be prequalified for the project cited above of pre-qualification documents and declare the following:
  - I. I have examined and have no reservations to the Prequalification Document.
  - II. I understand that Procuring Agency may cancel the prequalification process at any time and that Procuring Agency is not bound either to accept any application that it may receive or to invite the prequalified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants.
  - III. Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
  - IV. Agency reserves the right to amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements.
2. The Procuring Agency and its authorized representative(s) may contact the following person(s) for further information, if needed; Person to be contacted: Telephone.
3. The undersigned declares that the statements and the information provided are complete, true, and correct in every detail.

**Signed:**

**Name:**

# PREQUALIFICATION DOCUMENT

A-II

## 1. Company Profile

Date: /2025

Contract: \_\_\_\_\_

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1	Name of firm (legal): (In case of Joint Venture (JV), legal name of each partner:
2	Nature of Business: (Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)
3	Head Office Address: Telephone: Mobile E-mail address:
4	Place of Incorporation/Registration: Year of incorporation/registration:
5	Applicant's authorized representative: Telephone Fax numbers: E-mail address: Mobile No.
6	NATIONALITY OF OWNERS.
	Name: Country:

**Note:**

*It is mandatory to provide all supporting documents as proof for evaluation purposes.*

**General Experience Record**

*Details of Contracts of Similar Nature and Complexity completed.*

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

Note:

*It is mandatory to provide all supporting documents as proof for evaluation purposes.*

**Projects of similar nature and complexity in hand.**

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date

**Note:**

*It is mandatory to provide all supporting documents as proof for evaluation purposes.*

## PREQUALIFICATION DOCUMENT

### Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

**A-IV**

#### **(A) Personnel Capabilities**

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

**Note:**

*It is mandatory to provide all supporting documents as proof for evaluation purposes.*

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

**4(B) Curriculum Vitae (CV) for Proposed Experts**

1. **Proposed Position:** \_\_\_\_\_

2. **Name of Expert:** \_\_\_\_\_

3. **Name of Firm:** \_\_\_\_\_

4. **Current Residential Address:** \_\_\_\_\_

**Telephone No:** \_\_\_\_\_ **Fax No:** \_\_\_\_\_ **E-**

**Mail Address:** \_\_\_\_\_

5. **Date of Birth:** \_\_\_\_\_ **Citizenship:** \_\_\_\_\_

6. **Qualification:** \_\_\_\_\_

7. **Work Experience:** Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	To	Company / Project / Position / Relevant technical and management experience

**Note:**

*It is mandatory to provide all supporting documents as proof for evaluation purposes.*

# PREQUALIFICATION DOCUMENT

A-VI

Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

**Equipment Capabilities (owned by the contractor/firm)**

Sr. No	Name of Equipment	Name of manufacturer	Model and power	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

**Note:**

*It is mandatory to provide all supporting documents as proof for evaluation purposes.*

**Equipment Capabilities (leased/ rented by the contractor/firm)**

Sr. No	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the Owner	Agreements Details of rental / lease / manufacture agreements specific to the Project
1						
2						
3						
4						
5						

**Note:**

*It is mandatory to provide all supporting documents as proof for evaluation purposes.*

**PREQUALIFICATION DOCUMENT**

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**A-VII**

Financial Resources:

**Banker's Information:**

Sr. No	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

**Note:**

*It is mandatory to provide all supporting documents as proof for evaluation purposes.*

**Financial Status:** Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from Balance Sheet/Income Statement	Year 1:	Year 2:	Year 3:
Total Assets (TA)			
Total Liabilities (TL)			
Current Assets (CA)			
Current Liabilities (CL)			
Total Revenues (TR)			
Profits Before Taxes (PBT)			
Profits After Taxes (PAT)			

**Note:**

*It is mandatory to provide all supporting documents as proof for evaluation purposes.*