



THE SHAIKH AYAZ UNIVERSITY SHIKARPUR

JOB APPLICATION FORM FOR NON-TEACHING STAFF

Application Information (Mandatory)

1. Post Applied for: _____

2. Advertisement Date: _____ Last Date to Apply: _____

3. Demand Draft/Pay Order No: _____ Bank Name: _____ Deposit Date: _____

4. Applicant Name: _____ CNIC: _____

Two
Pictures
to be
attached

For office Use only (Confidential):

Registration No/Seat No: (To be filled by HR/Registrar Office)	
Remarks:	

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A: Personal Information: (Please fill in Capital letter)

Name: _____ S/d/w/o: _____
(According to Matriculation certificate)

Date of Birth: _____ CNIC No. _____

Gender: _____ Age: _____ Email: _____

Phone (Mobile): _____ Emergency :(Office/Home): _____

Postal address: _____

B: Academic Qualifications: (Please provide complete information)

Name of Degree	University/Institute/Board	Subject/Area of Specialization	GPA/Div/ %age	Year
SSC/O-Level				
HSSC/A-Level				
Bachelor (14 years)				
Bachelor/Master (16 Years)				
MS/M.Phil (18 Years)				
Ph.D				

(Please attach additional sheet if required)

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C: Experience: (Please start with current position and attach all experience certificates)

Total full time job experience _____Year _____months.

S. No.	Institution/Organization	Position Held	Period (Month and Year)		Total (Months)
			From	To	
1					
2					
3					
4					
5					
6					

(Please attach additional sheet if required)

D: Professional Course/Certificate/Training

S.No	Title	Duration	Issuing Authority/Institute/Organization

E. Honors/Awards

S.No	Honors/Awards	Authority	Subject	Year

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F. Checklist:

S.No	Documents	Yes	No
1	All Attested Academic Documents copies are attached		
2	All Attested Experience Certificates copies are attached		
3	Attested CNIC Copy is attached		
4	Two attested recent photos are attached		
5	Original Demand Draft/Pay order/Challan is attached		
6	Updated CV is attached		
7	Valid Professional Registration (PEC, etc if applicable)		

G: Undertaking:

(For all credentials, documents, certificates, experience, and information given in application form)

I solemnly undertake that I have read, understood and affirm to follow the given instructions as per advertisement and application form. All the mandatory and essential information have been provided and is accurate to the best of my knowledge. If found false, incorrect, factitious, exaggerated, misleading, manipulated and bogus, my application/employment may be cancelled/terminated as per rule of organization. As a result, I shall be liable to disciplinary action as per rule of law.

Signature of the Applicant (as per CNIC): _____

Date: _____

Please mention position title on envelop and send this application along with relevant documents at below address before deadline:

To,
Registrar
The Shaikh Ayaz University
Shikarpur
Phone: 0726-920369